

**Business Source Premier** - Full-text research database covering all the major business areas dating back as far as 1922.

**Datamonitor 360** - Combines the content of the Business Insights and Marketline databases.

**Emerald Full-Text** - Full text access to 127+ journals from MCB University Press. Subjects include Marketing, Management, Human Resources, Education & Training etc.

**Industrial Relations News** - A weekly Irish publication covering industrial and employee relations issues.

**Infotrac One File** - A multi-disciplinary database of articles from over 10,000 journals, magazines and newspapers.

**Ireland Collection** - Journals and other materials covering Irish history, archaeology etc

**JSTOR** - Archive of academic journal back issues in the areas of business, education and law. There are 112 titles in the collection.

**Justis** - Access to The Irish Reports and Irish Digests, published by The Incorporated Council of Law Reporting for Ireland.

**LexisNexis Company Dossier** - Provides detailed analysis and reports on UK and international companies.

**LexisNexis LNB Legal** - Includes UK & Irish cases, UK law journals, International legal information, All England Law Reports, The Irish Reports etc.

**LexisNexis News & Business** - Provides access to full-text online legal, news & business information sources. Includes Irish & International newspapers, international company, news and business sources etc.

**Pidgeon Digital** - online repository of illustrated talks covering the areas of Architecture, Engineering and Design.

**Regional Business News** - provides coverage for re-

gional business publications in the U.S.

**Research Starters Sociology** - Provides content on over 500 topics and a range of study guides.

**Science Direct** - Access to journals in the areas of Business, Economics and Social Science.

**WARC:** World Advertising Research Centre - information resource for marketing, advertising and communications.

**Web of Science** - Provides access to three indexing & abstracting databases. These are: Science Citation Index Expanded (SCI-EXPANDED)1945-present, Social Sciences Citation Index (SSCI)1956-present and Arts & Humanities Citation Index (A&HCI)1975-present.

**Westlaw** - Provides access to Irish case law including ILRM and ILTR, consolidated legislation, annotated legislation, journals etc.

All of the above databases are available on the Library website at:  
[www.library.itcarlow.ie/screens/dbasesnew.html](http://www.library.itcarlow.ie/screens/dbasesnew.html)

The majority of the above listed databases can be accessed from outside I.T. Carlow. Please contact Library staff details.

### Contact Details

Liaison Librarian to School of Business & Humanities:  
Brigid Carey

Ext. 5763  
Email: [brigid.carey@itcarlow.ie](mailto:brigid.carey@itcarlow.ie)



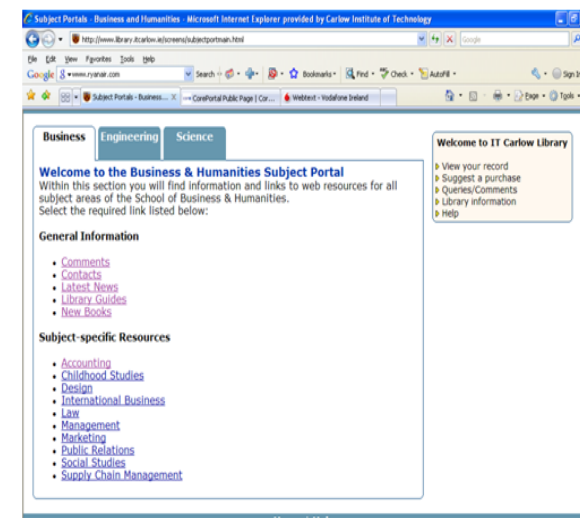
**Institute of Technology, Carlow**  
Kilkenny Road  
Carlow

Phone: 059 - 917 5760  
Fax: 059 - 917 5005  
Email: [library@itcarlow.ie](mailto:library@itcarlow.ie)



## Library Guide

### Business & Humanities



<http://www.library.itcarlow.ie>

## Business & Humanities

The Library holds a broad range of resources, both printed and electronic, to support the many subject areas studied in the School of Business and Humanities. The Library contains a collection of Business material including books, journals, databases, annual reports, theses, newspapers and various other items. The services provided by the Library include book lending, individual and group study facilities, photocopying, information retrieval service, language materials and access to a range of online databases.

This guide gives a brief outline of the resources available in the Library for Business and Humanity students.

### Subject Portal

The library website provides access to the Business and Humanities subject portal. This portal provides a listing of subject specific resources for each major area within Business and Humanities.

This subject portal can be accessed at:  
[www.library.itcarlow.ie/screens/subjectportmain.html](http://www.library.itcarlow.ie/screens/subjectportmain.html)

### Web OPAC (Library Catalogue)

The Library catalogue is the starting point for locating information on a particular subject. It is a searchable listing of all materials held in I.T. Carlow libraries. Users can search this listing under a variety of search terms such as Author, Title, Journal title, Subject, Keyword, Combine Author/Title, ISBN, Shelf number or Series. The online library catalogue also acts as an information portal to quality web-based resources, e-journals and databases.

The Library catalogue can be accessed at :  
[www.library.itcarlow.ie/](http://www.library.itcarlow.ie/)

### Printed Resources

The library's overall book stock exceeds 30,000

volumes. They are shelved in subject order according to the Dewey Decimal Classification system. Each book in the Library is assigned a Dewey shelf number that identifies its subject matter. This number can be found on the spine of the book.

The shelf numbers relevant to Business and Humanities are:

<b>300 – 399</b>	Social Sciences, includes economics, education, commerce, statistics
<b>400 – 499</b>	Language, includes dictionaries, language courses
<b>650 – 659</b>	Management, includes accounting, marketing, public relations
<b>700 – 799</b>	The Arts, includes architecture, design, art
<b>800 – 899</b>	Literature, includes report writing, drama, fiction, poetry

The general book collection is located on the ground floor (Stack 1 – 8). The short loan collection is located on the ground floor (Stack 9)

### Journals

The Library subscribes to over 230 print journal titles, many of which relate to Business and Humanities. The current year's journals are located in Stack 17 on the ground floor beside the Reference collection. Back issues of journals are located in the Journal Archive section (Stacks 9 – 13) on the ground floor.

Journals are often a source of the most current information on a topic and are arranged in subject order like books using Dewey shelf numbers.

### Theses

A range of undergraduate and postgraduate theses are available for consultation in the library. These are held behind the Library Issue desk. A listing of these is available at:  
[www.library.itcarlow.ie/screens/thestoc.html](http://www.library.itcarlow.ie/screens/thestoc.html)

### Exam Papers

The Library makes available print versions of exam papers for the last three years. These are held behind the Library desk and can be borrowed for a one hour

loan period. Electronic versions of exam papers are available through Blackboard.

### Company Information & Annual Reports

A listing is available on the Library web pages at:  
[www.library.itcarlow.ie/screens/company.html](http://www.library.itcarlow.ie/screens/company.html)

### Other

Other printed resources include Official & Government Publications and newspapers.

### Electronic Resources

#### E-Journals

Apart from the print journals to which the library subscribes, there are over 17,000 journal, newspaper and magazine titles available in full-text to IT Carlow users via subscriptions to online databases. Off-campus access to these resources is also available to all staff and registered students of the Institute.

The library E-journal Portal is provided by Serials Solutions, an electronic resources management system. Serials Solutions allows the library user to search all the library's electronic journals simultaneously. This search facility operates at journal title level only and not at article level.

#### E-books

A number of different e-book platforms are now available. The EBrary e-book platform covers all subject areas, providing access to over 50,000 titles. Other relevant e-book platforms include Mylibrary, APA E-books and the SAGE Handbook Collection. These resources can be accessed at:  
[www.library.itcarlow.ie/screens/ebooks1.html](http://www.library.itcarlow.ie/screens/ebooks1.html)

#### Databases

The databases most relevant to Business and Humanities are as follows:

#### Academic Search Premier

Multi-disciplinary database containing full-text for nearly 4,500 journals including more than 3,600 peer-reviewed titles.